

Hustisford School District

District Office

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-8109

Jr./Sr. High School

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-3261

John Hustis Elementary

600 S. Hustis. St · P.O. Box 386
Hustisford, WI 53034
(920) 349-3228

Heather Cramer

District Administrator

Clint Bushey

Principal

Margaret Bell

Principal

Jon Duhr

Director Financial Services

Terri Kreitzman

Director of Special Education

Buildings and Grounds Committee Meeting Minutes of Monday, December 7, 2020

The **Buildings and Grounds Committee** of the Hustisford School District Board of Education met on Monday, December 7, 2020, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: John Bohonek, Chair; Heather Cramer, District Administrator; Jon Duhr, Business Manager; and Steve Weinheimer, member

New Business:

- Winter Athletics—Mrs. Cramer provided an update on the current team status'. She also updated on Trailway's Conference rules set for winter athletics. She provided the committee with a copy of the district expectations for families and coaches. These will be shared with the full board.
- HVAC update—Mrs. Cramer provided an update from Bassett Mechanical in regards to work being done and scheduled in both buildings. The HS is having a boiler issue that is working to be resolved. One boiler continues to fail. Bassett is working on it to find a solution.
- Scheduling/Staffing Maintenance—The committee discussed the scheduling of the maintenance crew. The committee discussed scheduling due to snow removal. The committee was also informed that we do have a maintenance substitute that is now helping out to cover when needed.
- Property Insurance Renewal—Mrs. Cramer presented the property insurance renewal for next year. The deductible for the district increased from \$1,000 per year to \$5,000. M3 indicated that they no longer offer the low deductible. Our plan pricing did decrease due to this change. This renewal will be on the agenda for board approval.
- Maintenance Update—Mrs. Cramer updated the committee on various maintenance projects being worked on. She also updated on equipment.
- DOJ Grant Funds—The DOJ grant expires on December 31, 2020. The district had funds available through the grant that had been designated for use with Dodge County Emergency Management. However, that project has fallen through at this time therefore there were funds available to use. The district will be installing 4 cameras into dead areas at the Jr./Sr. high to finish the funds from the grant. This will be a board item at the December board meeting. This installation will not cost the district anything, it is fully funded through the grant.